



Omni Intelligence FAQ – Add Additional Fields to a Row

Introduction

This details how to modify an existing wallboard template

Instructions

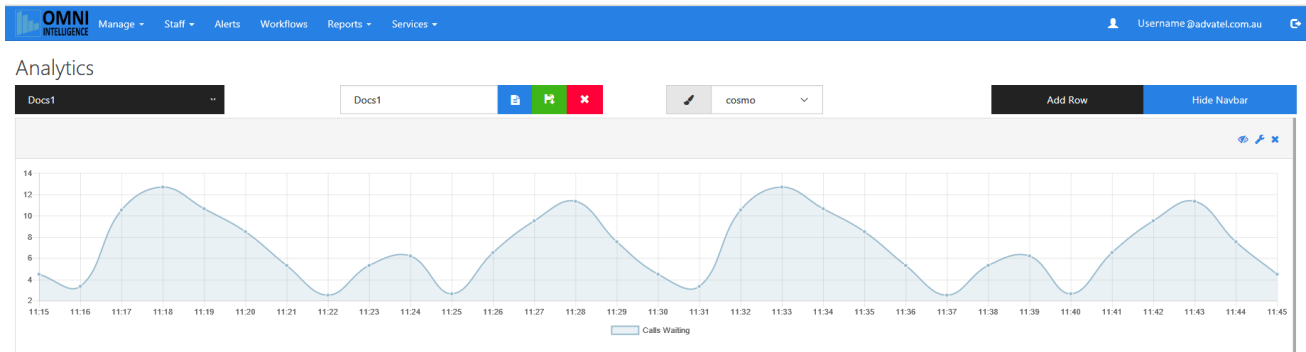
1. Logon to [WEBSITE] with appropriate credentials
2. Reports → Analytics
3. Select the view you wish to modify from the Dropdown
4. That configuration will display below the dropdown box
5. In the example below there is one graph field displaying (Example 1)
6. On the right hand side there is a thicker line. Click on that line and drag it to the left. This will create additional space to add more fields. (Example 2)
7. You can also increase or decrease the size of a field this way.

To save the Template so others can view it, enter a view name and click SAVE

On the next page are example images.

Example Images

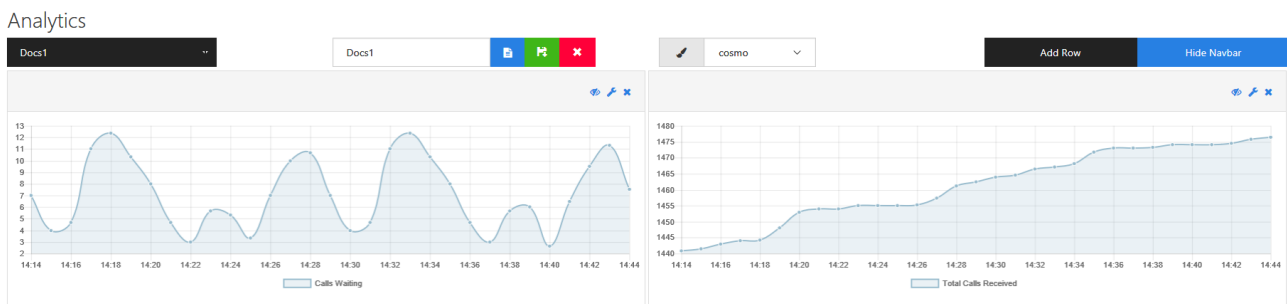
Example 1. Before Moving



Example 2. After moving the Drag line to the left



Example 3. Adding an additional (2nd) field



Example 4. After moving the Drag line to the left (making space for 3rd field)



Please Note: only 3 fields/columns per row.