

Omni Intelligence FAQ - How to Edit A Group

Introduction

It's possible to change group members in a group

Instructions

1. Log onto the website
2. Click Staff -> Groups

Groups

[Create New](#)

Name	Contacts	Owner	
<input type="text" value="Example Group1"/>	<input type="text" value="Caesar Pahlke, Norbert Bachman"/>	<input type="text" value="advatel.user@tempmail.com"/>	<input type="button" value="Apply >"/> <input type="button" value="Reset"/>
Edit Details Delete			

3. Click "Edit" to the right of the group you want to modify

Name	<input type="text" value="Example Group1"/>
Contact	<input type="text" value="Norbert Bachman"/> <input type="text" value="Nuruddin Grier"/> <input type="text" value="Caesar Pahlke"/> <input type="text" value="Wallboard1"/>
Owner	<input type="text" value="advatel.user@tempmail.com"/>
	<input type="button" value="Save"/>

4. Change the details as required
5. Click "Save" to save the group and return to the Groups List